



Sandra Schofield CPA
Professional Corporation

PERSONAL TAX RETURNS

We offer tax return preparation, fast and easy filing, and support for any tax notices, whether for personal income taxes, self-employed, rental property income, or sole proprietorships. We will answer your questions and explain your options so you are aware of eligible exemptions and deductions and can take advantage of all possible tax benefits and minimize your tax liabilities.

**Helping You See
Beyond The Numbers**



PERSONAL TAX PACKAGES



601 Liverpool Road
Pickering, ON L1W 1R1

Tel: 905-831-5335

Email: admin@schofieldcpa.ca
www.schofieldcpa.ca

TAX PACKAGES

	PREMIUM	ENHANCED	BASIC
Tax return prepared by CPA	✓	✓	✓
2 year tax summary	✓	✓	✓
Tax return review	CPA	Associate	Associate
Tax optimization	✓	✓	✓
Family optimization	✓	✓	✓
Express NOA	✓	✓	
PDF copy of tax return/slips	✓	✓	
Government notice response	✓	✓	
Quick questions	✓	✓	
Personalized tax plan	✓		
Audit support	✓		
Payment terms	\$60 deposit Balance due on completion		

All tax returns are prepared with the best possible outcome. Additional services beyond tax preparation are available by choosing either the Premium or Enhanced package.

If the Basic package is selected, any extra services will be billed at our standard hourly rate.

All plans include a Senior Discount \$10. Students under 25 include a \$10 discount off the Basic package.

Quotes available, upon request.

A \$60 deposit for each tax return will be collected on drop-off. The remaining balance will be collected prior to filing.

Some examples to what can affect the complexity of the tax return:

Carrying Charges, Interest, Donations, HBP/LLP/FTHBA, Investment Income, Medical, RRSP, Support Payments, Scholarships, Student Loan Interest, Tuition/Education Amounts, Infirm Dependant, Child Care Expenses, Pension Income Splits, Capital Gains, Caregiver, Foreign Income, Moving Expenses, Stock Options & Share Deductions, Loss Carry Back

If you have any questions, please do not hesitate to call or email us.

